



KDDL LIMITED

ARCHIVAL POLICY

1. Preamble:

In pursuance of regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Listing Regulations”), every listed Company shall disclose on its website all such events or information which has been disclosed to Stock Exchange(s) under Regulation 30 of Listing Regulations, for a minimum period of five years and thereafter, as per the archival policy of the Company. Accordingly, KDDL Limited has framed this policy duly adopted by the Board of Directors of the Company.

2. Purpose:

The main purpose of the policy is to ensure that all disclosures of events or information made to the Stock Exchanges pursuant to the Listing Regulations are hosted on the website and transferred to the Archive folder, available on the website of the Company after the completion of five years from the date of disclosure of event or information.

3. Interpretation:

The words and expressions used and not defined in this policy but defined in the Companies Act, 2013 or rules made there under or the Securities and Exchange Board of India Act, 1992 or regulation made there under or Depositories Act, 1996 shall have the same meanings respectively assigned to them in those acts, rules and regulations.

4. Policy:

All events or information which has been disclosed by the Company to the Stock Exchange(s) under regulation 30 of the Listing Regulations will be uploaded on the website of the Company for a period of five years from the date of disclosure of events or information.

After the expiry of five years as mentioned above, such events or information shall be transferred to archive folder for a period of one year as disclosed on the website of the Company.

5. Amendment:

Any change in the Policy shall be approved by the Board of Directors of the Company. The Board of Directors shall have the right to withdraw and / or amend any part of this Policy or the entire Policy, at any time, as it deems fit, or from time to time, and the decision of the Board in this respect shall be final and binding.

In case any provisions of the Policy are contrary to or inconsistent with the provisions of the Companies Act, 2013, rules framed thereunder and Listing Regulations (“Statutory Provisions”), Statutory Provisions shall prevail.

6. Disclosure :

The policy shall be published on the website of the Company i.e. www.kddl.com.